

Hartford Township Board Meeting – Approved Minutes

Location: 61310 CR 687, Hartford, MI 49057

Date: October 9, 2025

Time: 7:30 p.m.

1. Call to Order

- Meeting called to order by **Supervisor Sefcik** at **7:30 p.m.**

2. Roll Call

- **Present:** Meachum, Phillips, Sefcik, Sweet
- **Absent:** Layer

3. Approval of Agenda

- Motion by **Sefcik**, seconded by **Phillips**, to approve the agenda as amended.
 - Added Item 5a: *Conservation District Update*
- **Motion carried.**

4. Approval of Minutes

- Motion by **Phillips**, seconded by **Meachum**, to approve minutes of the **September 11, 2025 Regular Board Meeting**.
- **Motion carried.**

5. External Reports

- **Fire Department:** Report given by Chief Harting
- **Road Commission:** Report given by VBCO Road Commissioner Boze
- **Sheriff's Department:** Report given by Deputy Thompson
- **County Commissioner:** Report given by Commissioner Chappell

6. Budget and Financial Motions

- Motion by **Sefcik**, seconded by **Sweet**, to approve the **SBTE Budget Amendment**.
 - **Motion carried.**
- Motion by **Sefcik**, seconded by **Meachum**, to approve the **Regular Budget Amendments**.
 - **Motion carried.**
- Motion by **Phillips**, seconded by **Sefcik**, to approve **bills and payroll totaling \$68,645.69**.
 - **Motion carried.**

7. Committee Reports

- **Cemetery:** Report on file
- **Planning Commission:** Did not meet

8. Zoning Administrator

- Report on file

9. New Business

- Motion by **Sefcik**, seconded by **Phillips**, to approve the **BS&A upgrade** for Assessing & Tax in the amount of **\$8,145.00**.
 - **Motion carried.**
- Motion by **Sefcik**, seconded by **Phillips**, to approve the **purchase of new computers** for Assessing and Treasurer offices:
 - Assessing: Laptop (Windows 11 Pro), 23.8" monitor, external keyboard, wireless mouse
 - Treasurer: Dell all-in-one (Windows 11 Pro)
 - **Total cost not to exceed \$6,700.**
 - **Motion carried.**
- Motion by **Sweet**, seconded by **Meachum**, to approve the **2025/2026 Insurance Renewal** in the amount of **\$19,008**.
 - **Motion carried.**

10. Adjournment

- Meeting adjourned at **8:04 p.m.**

Minutes prepared by:

Julie Sweet, Clerk

I, Julie L. Sweet, the duly elected Clerk of Hartford Township, hereby certify that the foregoing minutes were approved at the Regular Meeting of said Board held on November 13, 2025