

Hartford Township
Special Meeting
December 1, 2016

Approved Minutes

1. Supervisor Sefcik called the Special Meeting of the Hartford Township Board to order at 7:30 p.m. at the Hartford Township Hall
2. Members present: Supervisor Sefcik, Clerk Sweet, Treasurer Starner, Trustees Dowd & McLellan
Also present: Township Attorney Catherine Kaufman, Cemetery Sexton Gerrie Heskett, Sexton's Attorney Rachel Gruetzner.
3. Public Comment opened at 7:31 p.m. and closed at 7:31 p.m.
4. **Moved by** Sefcik, supported by Starner that *the Township Board meet in a closed session under Section 8(a) of the Open Meeting Act, to consider the dismissal, suspension, disciplining or to hear a complaint or charges brought against, or to consider a periodic personnel evaluation of a public employee, if the public employee requests a closed hearing. Heskett requested a closed hearing.* Yes: Dowd, Starner, Sefcik, McLellan, Sweet. No: n/a. **Motion carried.**
5. The board went in to closed session at 7:33 pm with the Sexton, her attorney & Township attorney.
6. The board came out of closed session at 7:49 pm.
7. **Moved by** Sefcik, supported by Sweet that *the Township Board meet in a closed session under Section 8(h) of the Open Meetings Act, pursuant to section 13(1)(g) of the Freedom of Information Act, to consult with our attorney regarding a written legal opinion.* Yes: Dowd, Starner, Sefcik, Sweet, McLellan. No: n/a. **Motion carried.**
8. The board went in to closed session at 7:50 pm with the Township Attorney.
9. The board came out of closed session at 8:30 pm
10. **Moved by Sefcik**, supported by Starner that:
 - a. Heskett receive written warning
 - b. Heskett will turn in all Cemetery Records to the Clerk & Supervisor at the Township Hall on December 2, 2016 at 3:00 p.m.
 - c. The Township Truck beginning December 2, 2016 will remain at the Township during off hours.
 - d. Heskett will turn in all of her keys, December 2, 2016 to the Clerk & Supervisor at 3:00 p.m. at the Township Hall for verification that we have duplicates.Yes: Dowd, Starner, Sefcik, Sweet, McLellan. No: n/a. **Motion carried.**
11. Meeting adjourned at 8:35 pm

Respectfully submitted,

Julie Sweet
Clerk

CERTIFICATE

I, Julie L. Sweet, the duly elected Clerk of Hartford Township, hereby certify that the foregoing minutes were approved at the Regular Meeting of said Board held on December 8, 2016

Julie L. Sweet, Clerk

**Hartford Township
Special Meeting
December 13, 2016**

Approved Minutes

1. Supervisor Sefcik called the Special Meeting of the Hartford Township Board to order at 7:30 p.m. at the Hartford Township Hall
2. Members present: Supervisor Sefcik, Clerk Sweet, Treasurer Starner, Trustees Dowd & McLellan
Also, present: Township Attorney Robert Thall, Cemetery Sexton Gerrie Heskett, Sexton's Attorney Rachel Gruetzner.
3. Public Comment opened at 7:31 p.m. and closed at 7:31 p.m.
4. **Moved by** Sefcik, supported by McLellan that *Ms. Heskett be terminated effective immediately as an at will employee of Hartford Township*. Yes: McLellan, Sweet, Starner, Sefcik, Dowd. No: n/a. **Motion carried.**
5. Meeting adjourned at 7:32 pm

Respectfully submitted,

Julie Sweet
Clerk

CERTIFICATE

I, Julie L. Sweet, the duly elected Clerk of Hartford Township, hereby certify that the foregoing minutes were approved at the Regular Meeting of said Board held on January 12, 2017

Julie L. Sweet, Clerk

**Hartford Township
Special Meeting
December 15, 2016**

Approved Minutes

1. Supervisor Sefcik called the Special Meeting of the Hartford Township Board to order at 4:00 p.m. at the Hartford Township Hall
2. Members present: Supervisor Sefcik, Clerk Sweet, Treasurer Starner, Trustees Dowd & McLellan
3. Public Comment opened at 4:01 p.m. and closed at 4:01 p.m.
4. **Moved by** Sefcik, supported by Dowd *to re-appoint Randy Kime, John Martin & Doug Meachum to the Board of Review for a term beginning January 1, 2017 – December 31, 2018*. **Motion carried.**
5. **Moved by** Dowd, supported by McLellan *to approve payment #7 to Hall Builders in the amount of \$18,015.00*. **Motion carried.**
6. **Moved by** Dowd, supported by Sweet *to approve mileage reimbursement to Steve Starner in the amount of \$254.88*. **Motion carried.**
7. Meeting adjourned at 4:31 pm

Respectfully submitted,

Julie Sweet
Clerk

CERTIFICATE

I, Julie L. Sweet, the duly elected Clerk of Hartford Township, hereby certify that the foregoing minutes were approved at the Regular Meeting of said Board held on January 12, 2017

Julie L. Sweet, Clerk